**Transferable Skills List**

**Digital Technology**

Conduct online research Design/manage websites

Explain technical processes Facilitate video conferences/discussions

Learn new technologies Operate audio/visual technology

**Teamwork/Collaboration**

Advise Practice diplomacy

Develop rapport Appreciate diversity

Solicit positive interactions Listen effectively

Influence others Provide support

Demonstrate emotional intelligence Cooperate

Share credit/recognize efforts Motivate

**Critical Thinking**

Problem-solving Analyze information

Create solutions Identify issues

Observe details Strategic planning

Risk assessment Anticipate problems

Conceptualize cases/situations Detect themes/patterns

Discover resources Formulate questions

Gather information Goal setting

Diffuse difficult situations Develop innovative solutions

**Communication**

Express ideas Active listening

Describe feedback Convey concise messages

Public speaking Facilitate meetings and discussions

Effective writing Edit documents